

Agenda

Parks & Recreation Committee

May 16, 2024

9:00am – Town Hall

- I. Call to Order
- II. Roll Call
- III. Approve Agenda
- IV. Approve Minutes – April 11, 2024
- V. Old Business
 - A. Spring Events Recap
 1. Arbor Day Celebration Recap
 - B. Tee Shirt Update
 - C. PARTF Update – Grant for The Park at Seven Devils
 - D. Summer 2024 Events Update
 1. Rack Card
 2. Volunteer Request for Summer
- VI. New Business
- VII. Citizen Comments
- VIII. Member Comments
- IX. Adjourn

**Town of Seven Devils
Parks and Recreation Committee
Minutes - Regular Session
April 11, 2024**

The Town of Seven Devils Parks and Recreation Committee met at 9:00 AM in Town Hall on April 11, 2024. Members present were: Marino Fernandez, Freddie Blonshine and Rebecca Ryan. Also in attendance was Jewel McKinney, Parks and Recreation Director. Citizens in attendance were Mary Ballinger, Henry Williams, Wayne Bonomo, Tom Bookstaver and Larry Fontaine. Sarah Brendle, Faye Brock, Ed Beck, Joe Alfonso, Theresa Lindgren and Kay Lambert were absent.

Freddie Blonshine moved to approve the Agenda, and Rebecca Ryan seconded. The motion was approved.

Rebecca Ryan moved to approve the minutes of the March 21, 2024 meeting. Marino Fernandez seconded. The motion was approved.

OLD BUSINESS

- A. T-Shirt Update** - Jewel McKinney reported that sales of the t-shirts will be run through the TDA. The TDA is asking for volunteers to sell the shirts at summer events.
- B. Lecture Series** - Marino Fernandez reported that there will be three lectures by Appalachian State Professors this summer in June, July and August. There was also an idea presented to pair some of the talent of Seven Devils residents with an App State student for mentoring. Marino will pursue this idea.
- C. Summer 2024 Events**
 - 1. **Draft Rack Card With Confirmed Events** - Jewel McKinney presented a newly designed Rack Card for 2024. It is pamphlet style, with one page for each month of June, July and August. The Committee approved of the new design. There will be two CPR Lunch and Learn classes taught by Fire Chief Matt Millsaps. There will also be a First Aid class in July. A Yoga instructor has been found. Jewel McKinney is addressing the crack in the Pickleball courts.

NEW BUSINESS

- A. Jewel McKinney has a quote to repair the Otter Falls trestle. It was noted that the signs need repainting. The trash situation is much better.

CITIZEN COMMENTS -

- A. Mayor Larry Fontaine reported that he and the Town Engineer met with officials of the State of North Carolina regarding funds for water and road repairs. There could possibly be \$8,000,000 in funds for water repair and updates and \$1,000,000 in funds for paving all unpaved roads. Mayor Fontaine also reported that construction of the playground, dog park and par course will start as soon as the weather allows. Bid packages will be sent out on the stage, pavilion and bathroom, hopefully to break ground next year on these items. Naming the stage in memorial after Bob Bridges has been approved by Town Council.
- B. Mary Ballinger noted that the Otter Falls sign by the Community Center needs repainting. She also suggested an activity where Seven Devils musicians could meet for an informal gathering of music. Jewel McKinney will send out an email to gauge interest.

MEMBER COMMENTS - none.

Freddie Blonshine moved to adjourn the meeting at 9:25 AM. Rebecca Ryan seconded. The meeting was adjourned.

Submitted by,

Freddie Blonshine
Parks and Recreation Committee Secretary

Spring 2024 Events Recap:

March			
Date	Event	Details	Attendance
Fri, March 15	Group Hike	Destination: Bass Lake/Flat Top Manor (aka Cone Manor) Loop Meet: SDCC Time: 9am-3pm	No one showed
Tues, March 26	Book Club	Book: "The Lost Apothecary" by Sarah Penner Where: SDCC When: 2pm	6
Wed, March 27	Ranger Workshop	Where: Seven Devils Community Center Topic: Leave No Trace Time: 5pm	3
Thurs, March 28	Yoga	Where: SDCC When: 9am-10am	1
Thurs, March 28	Fire Wise Class	When: 6:00-8:00pm Where: Seven Devils Community Center	4
April			
Date	Event	Details	Attendance
Wed, April 17	Spring Charcuterie Board Class	Where: Seven Devils Community Center When: 5:30pm Registration required: registration closes on April 10th Max 10	10 (Max participants)
Mon, April 22	Ranger Workshop	Where: The Park at Seven Devils Topic: Tree ID Hike Time: 5pm	9
Tues, April 23	Book Club	Book: "The Magnificent Lives of Marjorie Post" by Allison Pataki Where: SDCC When: 2pm	8
Thurs, April 25	Yoga	Where: SDCC When: 9am-10am	1
Fri, April 26	Arbor Day Celebration	When: 11:30am - Program 12:00pm - Free Lunch Where: SDCC <i>RSVP by April 19th</i>	87

2024 Arbor Day Celebration

Date: Friday, April 26, 2024

11:30am – Program

12:00pm – Free Lunch

Location: Seven Devils Community Center

1356 Seven Devils Rd, Seven Devils, NC 28604

RSVP:

- Deadline: April 19, 2024
- How to RSVP: email parksandrec@sevendevisnc.gov
- Asked Johnathan to invite local representatives (4/9/24)

Promotions:

- Added event to the Arbor Day Foundation's list of celebrations www.arborday.org/celebrate 2/7/24
- Events Email: 3/1, 3/8, 4/1, 4/12, 4/19
- Facebook: 2/29, 3/9, 3/16, 3/23, 3/30, 4/6, 4/13, 4/19, 4/26, 4/29
- Town Website: Added to Events 2/7/24
- Plastic Signs put along roads 4/5
 - o Signs ordered 3/1/24



Program:

- Mayor's Proclamation
- Ceremonial Planting of Tree: River Birch
 - o Chosen by the Tree Board 3/21
 - o Getting this Tree from Sonya Garland and they are including the price of planting this tree
 - o Tree already planted 4/1/24
- Andrew Harsey from the US Forest Service will be giving a quick talk.

Luncheon:

- Publix Boxed Lunches: Ordered 4/22/24
 - o Boxed lunches include a sandwich, drink, chips, cookies, and condiments

Giveaway Items:

- No distribution of bare root plants/ trees this year
- 3 Red Buds were purchased from Sonya Garland and were raffled off. Recipients will go to the nursery to pick up the trees.
- 100 Goodie Bags were assembled with 1 of the following in each:

- o Recycled Paper sticky pad: 200
<https://www.4imprint.com/edit/26549640/product/111501-24HR/Business-Card-Sticky-Pack-24-hr>



- o Tree Pen Option 1 (Green): 250
<https://www.4imprint.com/edit/26499322/product/16040-OAKTREE/Inkbend-Standard-Oak-Tree>



- o Seed Bookmark shaped like a tree: 125
<https://www.4imprint.com/edit/26499255/product/100142-F-TR/Plant-A-Shape-Flower-Seed-Bookmark-Tree>



Other:

- Helga Sappington took pictures during event

Budget for the 2024 Arbor Day Celebration
Up to \$3,500 approved by TDA (March 26, 2024)

Ceremonial Tree	River Birch	\$275
Lunch	Boxed Lunches from Publix	\$860.99
Giveaways	3 Giveaway Trees – Red Bud	\$555
	Giveaways items – 4Imprint	\$1,290.84
	Clear Goody Bags	\$18.12
Décor	24 Plastic Tablecloths	\$42.64
Signage	Plastic Signs 3/1/24	\$125.37
	Total	\$3,167.96
	Remaining	+\$332.04

Day Prior: 4/25/24

- Move tables & chairs down to fire bay

Day of Plan: 4/26/24

- 9:30am Pick up lunches from Publix
- 9:30am-10:30am Matt & Fire Department cleaned out fire bay and set up tables
 - o 16 Tables & 100 Chairs (All upstairs in storage room)
 - o 3 of 16 tables above will be used for Food
 - o Bring down podium (Also in upstairs storage room)
- 10:30am Jewel & Anyone who is willing: Decorate & Set Up Food
 - o Tablecloths and decorations on tables
- 11am People will begin to arrive
- 11:30am Program Begins
- 12pm Lunch

Weather permitting leave bay doors open

By the numbers: 2024

- RSVPs: 75
- Ordered Lunches: 95
- Attendees & staff: 87

Summer 2024 Volunteer Opportunities

Music on the Lawn Concerts: Need up to 4 people per concert to help with Post Concert Clean Up

Help with tearing down after concerts: Post each concert around 8pm help tear down tents, pick up trash, and clean up after event.

- June 14
- June 28
- July 12
- July 26
- August 9
- August 23

Sellers for TDA Merchandise at Concerts: Need at least 2 people per concert to sell merchandise

Sell TDA Merchandise, handle petty cash, & track what has been sold. Sell before concert, during break, & potentially after concert.

- June 14
- June 28
- July 12
- July 26
- August 9
- August 23

Sellers for TDA Merchandise at Independence Day BBQ: July 5th

Need at least 2 people per concert to sell merchandise

Sell TDA Merchandise, handle petty cash, & track what has been sold. Sell during event: 12pm- 2pm

Yard of the Month: Need 3 Judges

Yard of the Month Judges: Needed 3 individuals who are willing to visit yards to decided recognitions for June, July, & August Yard of the Month. Judging normally only takes a couple of hours during these judging weeks.

Judging weeks:

- June 17-21
- July 15-19
- August 12-16

Bear Decorating Contest: Need at least 2 more Judges

Bear Decorating Contest Judge: Needed total of 3 individuals who are willing to decide winners of the bear decorating contest. Judging week: July 19-25. Judging will take about an hour this judging week.